



Bedminster Township Recreation Department
One Miller Lane
Bedminster, NJ 07921
(908) 212-7014 • www.bedminster.us

PARK PERMIT APPLICATION DIRECTIONS AND RULES

DIRECTIONS

Mail or deliver (1) completed Park & Recreation Area Permit Application, (2) Signed Hold Harmless Agreement, (3) Cash or check made payable to "**Bedminster Township Recreation**", and (4) Proof of Insurance, at least **two(2) weeks prior** to the date of the event or season start date to:

Bedminster Township Recreation Department
One Miller Lane
Bedminster, NJ 07921
Fax: (908) 212-7001

INSURANCE REQUIRMENTS

- **Individual Permit** - Applicants must produce evidence of either their Homeowner/Condominium/Tenant policy with a \$300,000 minimum liability that covers the date of the event. The name on the policy must match the applicant's.
- **Organization/Group/Corporation Permit** - Applicants must provide a Certificate of Insurance naming the Township of Bedminster as "additionally insured" with at least a \$1,000,000 minimum liability that covers the date of the event. The name of the organization, group or corporation must be shown as the "Insured."

RULES

1. The original copy of the signed Park & Recreation Permit must be in the user's possession during use and presented to Township Personnel upon request.
2. No refunds will be issued due to inclement weather. If space is available, Bedminster Recreation Dept. will make every attempt to reschedule your event.
3. Bedminster Township will make every effort to accommodate permit holders. However, the township reserves the right to close the fields when necessary because of weather or other circumstances.
4. Field closures due to inclement weather or other circumstances will be posted at 3pm daily on weekdays and at 8am on weekends, on an as needed basis. The field closure hotline is (908) 212-7000, Ext. 644.
5. **Alcohol is NOT permitted at Bedminster Township Parks and Recreation Areas**, except by special permit for current Bedminster Township Residents and Bedminster Township Organizations/Corporations only. Separate permit required.

APPLICATION (✓) CHECK LIST

- Complete **Park & Recreation Area Permit** (*Attached*)
- Calculate fee and attach cash or check made payable to "**Bedminster Township Recreation**"
- Complete and Sign either **INDIVIDUAL** or **ORGANIZATION/CORPORATION** Hold Harmless (*Attached*)
- Attach **Proof of Insurance**
- Mail or deliver **at least two (2) weeks prior** to date of event or season start date.

*** * * ATTENTION SOCCER FIELD USERS * * ***
**IMPORTANT INFORMATION REGARDING SOCCER
GOAL ANCHORS**

1. Effective January 18, 2010, the Township of Bedminster will no longer furnish pegs or stakes to secure township owned moveable goals due to repeated theft and/or vandalism. The Township will, however, provide sandbags at the beginning of each permit season to secure township owned moveable soccer goals. Sandbags are considered an acceptable and effective anchor as noted by the United States Consumer Product Safety Commission document #326.
2. It is the responsibility of the Soccer Field Permit Holder to make sure soccer goal anchors are in-place before and after play.
3. It is also the responsibility of the Soccer Field Permit Holder/User to report to the Township Recreation Department on (908) 212-7014 if the sandbags are missing from the movable goals. The Township will make every reasonable attempt to replace missing sandbags during normal business hours Monday through Friday, 7 am to 3 pm.
4. Soccer Field Permit Holders may bring their own soccer goal anchors, but anchors must be removed after each use by the permit holder. The Township of Bedminster is not responsible for soccer goals anchors left attached to the goals.
5. No person other than an authorized employee of the Township of Bedminster shall be permitted to move any soccer goal that is township owned or otherwise installed or placed on its property.

Thank you.

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PERMIT NO#

PARK & RECREATION AREA PERMIT

* * * **Original Signed Permit must be in your possession during use and presented to Township Personnel upon request** * * *

1. APPLICANT INFORMATION (✓ Check only one. Sports leagues are considered "organizations".)

Individual Bedminster Resident Bedminster Organization Non Resident Non-Bedminster Organization Commercial Organization

Applicant Name _____ Email _____
(Person to be contacted in the event of field/facility closure)

Organization Name _____ Fax _____
(If Applicable)

Complete Address _____

Home Telephone _____ Work Telephone _____ Cell _____

2. DESCRIBE ACTIVITY (e.g., Birthday party, family reunion, practice, game, etc.)

3. FACILITY/FIELD REQUESTED (✓ Check Field or Facility Requested)

<u>Pluckemin School House Park</u>	<u>River Road Park</u>	<u>Miller Lane Park</u>	<u>Burnt Mills Park</u>
<input type="checkbox"/> Baseball/Softball (t-ball/Inst.) #1	<input type="checkbox"/> Softball (60 ft. bases) #2	<input type="checkbox"/> Baseball (90 ft. bases) #7	<input type="checkbox"/> Baseball (60 ft. bases) #10
<input type="checkbox"/> Volleyball #1	<input type="checkbox"/> Baseball (60 ft. bases) #3	<input type="checkbox"/> Softball/Inst. (60 ft. bases) #8	<input type="checkbox"/> Baseball (70 ft. bases) #11
<input type="checkbox"/> Volleyball #2	<input type="checkbox"/> Baseball (60 ft. bases) #4	OR	OR
<input type="checkbox"/> Basketball #1	<input type="checkbox"/> Baseball (60/90 ft. bases) #5	<input type="checkbox"/> Soccer/Lacrosse Midfield	<input type="checkbox"/> Soccer/Lacrosse Midfield
<input type="checkbox"/> Basketball #2	<input type="checkbox"/> Soccer/Lacrosse (Small Sided) A	<input type="checkbox"/> RENTAL OF ENTIRE PARK	<input type="checkbox"/> Soccer/Lacrosse Lower Field
<input type="checkbox"/> Pavilion (Roofed/Open Sided)	<input type="checkbox"/> Soccer/Lacrosse B		<input type="checkbox"/> Pavilion #1 (20' x 40' Roofed/Open Sided)
<input type="checkbox"/> RENTAL OF ENTIRE PARK	<input type="checkbox"/> Soccer/Lacrosse C		<input type="checkbox"/> Pavilion #2 (20' x 20' Roofed/Open Sided)
	<input type="checkbox"/> Soccer/Lacrosse (*PBA Field) D		<input type="checkbox"/> RENTAL OF ENTIRE PARK
	<input type="checkbox"/> RENTAL OF ENTIRE PARK		

4. DATE/TIME OF REQUEST (Attach Team Season Schedule if Applicable)

TYPE OF RENTAL	DATE or DAY(S)/WEEK	TIME BLOCK <i>(Based on 2 Hours e.g., 5:30-7:30 pm)</i>	# OF TIME BLOCKS x # OF FACILITIES	RESIDENT or BEDMINSTER ORGANIZATION FEE	NON-RESIDENT or NON-BEDMINSTER ORGANIZATION FEE	COMMERCIAL ORGANIZATION FEE	TOTAL AMOUNT
ONE DAY RENTAL				\$25	\$50	\$75	
ENTIRE PARK RENTAL				\$100	\$200	\$300	
BARBECUE PERMIT			ONE TIME USE	\$15	\$30	\$90	
SPRING SEASON <i>(April 1-June 22)</i>				\$300	\$500	\$700	
SUMMER SEASON <i>(June 23-September 14)</i>				\$300	\$500	\$700	
FALL SEASON <i>(September 15-November 30)</i>				\$300	\$500	\$700	
						TOTAL	

5. RECREATION DEPARTMENT APPROVAL

Hold Harmless Certificate of Insurance Rental Fee Barbecue Permit

Township Approval _____ Printed Name _____ Date _____



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Individual Hold-Harmless Agreement

1. "I/ We", "Me / My" shall mean one of the following:

AN INDIVIDUAL: Name: Telephone:
Address:

2. "You/Your" shall mean the municipal corporation known as the Township of Bedminster, its agents, servants, employees, or contractors.

3. I sign this Hold-Harmless as my voluntary act and by this act agree to hold you harmless and indemnify You from any claims, suits, or other actions arising from, caused by, or which are the alleged result of any act or omission of any organization, corporation, guest, invitee, licensee, visitor or other person present on the premises listed above in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity to be held (as described in this Field/Park Permit Application) on the dates specified.

4. I state that the activity listed in this application will not include the consumption of alcoholic beverages but should any person described in Paragraph 3 consume alcohol or allow or permit others to consume alcohol then I agree to be bound by the terms of paragraph 5 below.

5. I also agree to provide the Township of Bedminster with a Certificate of Insurance (with My name listed as the Insured) and/or a copy of the Homeowners, Tenant Homeowners, or Condominium Unit Owners policy with My name listed as a named insured. Said Insurance shall be written with a company maintaining a rating of at least "A -" according to A.M. Bests. Said Certificate of Insurance or Policy shall show evidence of an amount of not less than three hundred thousand dollars (\$300,000.00) per occurrence for Personal Liability. The policy must be in effect the day of the event. If such insurance is not provided as set forth, I recognize the event(s) must be canceled and not be held as scheduled.

6. IF ALCOHOLIC BEVERAGES ARE BEING SERVED - The policy or certificate of insurance I provide as outlined in Item #5. will also include host liquor liability insurance. It must cover damages and injuries resulting from motor vehicle accidents sustained by attendees of the event (based on the policy form on the declarations page of the policy).

7. I state that the activity listed in this application will include the consumption of alcoholic beverages and that because of such consumption I have the following additional duties to perform for You related to the use of the site listed in this application:

- a) that I am solely responsible for the dispensing and consuming of alcohol, including the prudent and responsible dispensing and consuming of alcohol by all persons involved in the activity described above, including but not limited to those persons described in paragraph 3 above
b) to acknowledge by the signing of this Hold-Harmless that the You have no authority, control, or participation in the dispensation or consuming of alcohol on the site(s) and date(s) listed and that I will take no step(s), action(s), or measure(s) to convey the idea that You has in any way has promoted, assisted, or participated in the dispensing and consuming of alcoholic beverages on the site(s) and date(s) listed in this application;
c) that I will not allow persons under the age of 21 to dispense or consume alcohol at the site during the activity to be held on Township of Bedminster property regardless of the relationship between such persons,
d) to comply with all municipal Ordinances relating to the consumption of alcoholic beverages, including but not limited to obtaining any necessary permits.
e) That I will allow no monetary exchange for any and all alcoholic beverages, including, but not limited to, the alcoholic beverage or container.

8. LEGAL SIGNATURES:

Individual Date

Twp. of Bedminster Title Date

(Signature of Person on behalf of the Township of Bedminster)



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Organization/Corporation Hold-Harmless Agreement

1. "I/We", "Me/My" shall mean one of the following:

An ORGANIZATION Name: _____ or
CORPORATION Name: _____

2. "You/Your" shall mean the municipal corporation known as the Township of Bedminster, its agents, servants, employees or contractors.

3. I sign this Hold-Harmless as my voluntary act and by this act agree to hold You harmless and indemnify You from any claims, suits or other actions arising from, caused by, or which are the alleged result of any act or omission of any organization, corporation, guest, invitee, licensee, visitor or other person present on the premises listed above in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity to be held (as described in this Field/Park Permit Application) on the dates specified.

4. I state that the activity listed in this application will not include the consumption of alcoholic beverages, but should any person described in Paragraph 3 consume alcohol or allow or permit others to consume alcohol then I agree to be bound by the terms of Paragraph 5 below.

5. I state that the activity listed in this application will include the consumption of alcoholic beverages and that because of such consumption I have the following additional duties to perform for the Township of Bedminster related to the use of the site listed in this application:
a) That I am solely responsible for the dispensing and consuming of alcohol, including the prudent and responsible dispensing and consuming of alcohol by all persons involved in the activity described below, including but not limited to those persons described in Paragraph 3 above.
b) To acknowledge by the signing of this Hold Harmless that You have no authority, control, or participation in the dispensation or consuming of alcohol on the site and date listed above and that I will take no step(s), actions(s), or measure(s) to convey the idea that You in any way have promoted, assisted, or participated in the dispensing and consuming of alcoholic beverages on the site(s) and date(s) listed in this application.
c) That I will not allow persons under the age of 21 to dispense or consume alcohol at the site during the activity to be held on Township of Bedminster property;
d) To comply with all municipal Ordinances relating to the consumption of alcoholic beverages, including but not limited to obtaining any necessary permits.

6. I shall also provide the Township of Bedminster with a Certificate of Insurance and proof of "Special Events Insurance" and that I shall provide to that municipal officer as soon as practicable and not less than five (5) business days before the date of the planned activity. Said liability insurance shall be written with a company maintaining a rating of at least "A-" according to A.M. Best. Said liability policy shall be in an amount of not less than one million dollars (\$1,000,000) per occurrence. IF ALCOHOLIC BEVERAGES ARE BEING SERVED, SAID LIABILITY POLICY(IES) SHALL BE IN AN AMOUNT OF NOT LESS THAN THREE MILLION DOLLARS (\$3,000,000) PER OCCURRENCE INCLUDING PROOF OF HOST LIQUOR LIABILITY AND/OR LIQUOR LIABILITY. It is understood the Township of Bedminster will be listed as an additional insured on that Liability Policy and Certificate of Insurance. In the event said certificate is not provided as set before, I recognize the activity/event must be cancelled and not be held as scheduled.

7. (For Corporations Only) I also agree that I am obligated to reimburse the Township of Bedminster for all reasonable attorney's fees incurred by the Township of Bedminster to enforce the terms of this Hold-Harmless or to defend You against the claim, suit, demand for subrogation, or other action which a court of competent jurisdiction later determines should have been defended by Me or My sole cost and expense pursuant to this Hold-Harmless Agreement.

8. Legal Signatures: a. Individual on behalf of ORGANIZATION: _____ or
_____(Organization Name)
b. Individual/Title on behalf of CORPORATION: _____
_____(Corporation Name)

If a Corporation, Corporate Acknowledgement is to be attached hereto:

Address of Organization or Corporation and Contact Person:

_____ (Organization/Corporation Name)

_____ (Mailing Address)

_____ (Individual's Name/Title on Behalf of Organization/Corporation)

Work Telephone: _____ Home Telephone: _____
 Email: _____ Fax: _____
 Date: _____

and,

Signature on behalf of the Township of Bedminster

_____ Township of Bedminster Authorized Representative

Title: _____ Date: _____

For use with Corporations only – provide this only if entity using the premises is a corporation.

Corporate Acknowledgement

State of New Jersey, County of _____ SS: _____

I hereby certify that on _____, 20_____, _____
(Month/Day) (Year) (Name of Individual)

personally came before me and this person acknowledged under oath, to my satisfaction, that:

- a. this person is the _____ of _____,
(Title) (Corporation Name)
 the corporation named in the attached document.
- b. this person is the attesting witness to the signing of this document by the proper corporate officer who is _____, the _____ of
(Name) (Title)
 the corporation.
- c. this document was signed and delivered by the corporation as its voluntary act duly authorized by a proper resolution of its Board of Directors:
- d. this person knows the proper seal of the corporation which is affixed to this document; and
- e. this person signed this proof to attest to the truth of these facts.

Signed and sworn to before me on _____, 20_____.



BEDMINSTER TOWNSHIP PARKS